

**DANCE STUDIO POLICIES**  
**2020-2021 Dance Season**



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[www.mainstreamdanceacademy.com](http://www.mainstreamdanceacademy.com)

**Thank you for choosing Mainstream Dance Academy. We appreciate your business and we will do everything possible to make dance a wonderful experience for both you and your child. If at any time you have any questions or concerns, please contact the Office Manager of Studio Director for assistance.**

### **Tuition and Fees**

Our tuition is consolidated into 4 installments based on a 32-36 week dance season. The prices below are for 1 class per week. We offer a multi class/sibling discount of 20% off. Unlimited tuition is available for 5 or more classes a week. **NO REGISTRATION FEES EVER!**

	Charges	Due Date
Installment 1	\$180	Due at Registration
Installment 2	\$180	Nov 8, 2020
Costume Fee	\$90 (per performance class)	December 1, 2020
Installment 3	\$180	January 18, 2021
Installment 4	\$180	March 15, 2021

### **Payment Policies**

- All tuition and fees are non-refundable
- There are no refunds for missed classes. Make-up classes are optional and based on availability. Make-ups must be made within two weeks of the absence unless approved by management.
- Statements are mailed out a week prior to the due date.
- Convenient Automatic Payments: All families are enrolled in auto pay. No more late fees or forgetting to make payments! We want to make your life easier.
- Families will have the leisure prior to the due date to pay tuition and costume installments with cash, check, or credit card of choice.
- The balance that is left on your account will be ran with the credit card on file on the installment and costume due date.
- Decline Fees: Any credit card transactions that comes back with insufficient funds will be charged a 'decline' fee of \$35.00 if it is not corrected on the date the transaction was ran.
- Payments can be made online via the parent portal, over the phone, or with cash, check, or charge at the front desk.
- Account balances must be clear after their due date before a student may participate in any classes, performances, or competitions.
- Checks should be made payable to Mainstream Dance Academy. Receipts are available at your request. There is a \$35 service charge on returned checks.
- Delinquent accounts of more than 30 days and/or students that have excessive absences may not be eligible to participate in the MDA recital/performance and/or may be dropped from the dance class entirely. Unpaid balances will go to collections after 30 days of no communication from the family.
- The following discounts are available per installment:
  - Friends and Family (\$20 credit)
  - T.A.P Assisting Program (\$20 credit)
- Current families who refer students will receive a \$20 credit on their account for each family (not individual dancer) that is referred to the studio and completes registration.

### **Costume Payments**

All students that are enrolled in a performance class are required to participate in the annual recital. The cost of the costume is \$90 per performance class and is due in on December 1, 2020. Costumes will not be distributed until

they are paid in full. Families are responsible for full payment once the costume has been ordered. **ABSOLUTELY NO REFUNDS WILL BE GIVEN FOR COSTUMES.**

### **Withdrawal**

In the event a student needs to withdraw from class prior to the end of the season, the withdrawal must be submitted via email. **There are no tuition refunds.** Your enrollment constitutes a “class reservation” meaning that both classroom and teacher time are reserved and students who potentially could have taken your child’s spot may have been turned away. **Refunds are not given for short-term illness or injuries.**

Longterm absences for illness or injury for 4 weeks or more will be given school credit only.

### **Absences/Closings**

Regular attendance is very important for dancers to reach their full potential. Make-up classes may be available if your child must miss class. There are no credits, reimbursement, or free tuition granted for absences, cancellations due to weather or other events/pandemics or otherwise, out of our control. **Please check the Instagram and/or Facebook page for closings due to inclement weather. It is up to MDA management to decide whether it is essential to make up these classes.**

### **Dress Code**

Appropriate dance attire and shoes are required for each registered class. Shoes and dance attire can be purchased from our website or will be billed to your account. Class dress codes are outlined on our website. Each student must have the required shoe color and style for each class. Students should have their hair pulled back and out of their face at all times. Students are required to wear tights and leotards for all classes except for hip hop. After three warnings, children will be asked to sit out until they are in proper dance attire.

### **Recital**

All students taking a performance class are required to attend our end of year recital. We do not charge a recital fee or require a set amount of tickets to be purchased for our recital. Ad book participation is optional. **Any student with an overdue account balance will not be permitted to perform in recital.** All students are required to attend both the dress rehearsal and recital and must have all costume pieces and shoes. Any child that does not have all required costume pieces/shoes may not be permitted to dance in the recital. In the event a student does not know the choreography or has an excessive amount of absences, Mainstream Dance Academy reserves the right to withhold them from performing in the recital.

### **Student/Parent Expectations and Etiquette**

- All students are expected to behave like ladies and gentleman.
- Parents will be notified if their child is disruptive in class.
- If a child is too disruptive week after week, the child may be removed from the class.
- Siblings brought into the studio who are not taking class must be supervised at all times.
- **No children behind the front desk or running down the halls.**
- Students who are struggling to pick up choreography may be placed in a different class upon the discretion of the teacher or MDA staff.

### **No Bullying Policy**

Negative comments made by students, parents, and/or family members made in person, on social media, or brought to the attention of the studio owner in regard to teaching style, other students’ abilities, choreography, dance formations, and/or song selections will not be tolerated. Mainstream Dance Academy, has zero tolerance for bullying and if found, is cause for immediate dismissal from our program. If you have a genuine concern about any of the above, please reach out to the front desk to set up an appointment with the studio director.

### **Pick-up and Drop Off**

Please do not leave your child unattended before or after class. Our staff will not be able to monitor your child when she or he is not in the classroom. In the event that you are delayed, your child must wait in the waiting room to be picked up. The studio is not responsible for children who leave the premises.

### **Studio Information**

You will receive monthly Newsletters via emails the first week of each month regarding important studio information. Please refer to these to keep yourself up to date on all information. You can also refer to our studio website ([www.mainstreamdanceacademy.com](http://www.mainstreamdanceacademy.com)). Please download the phone app called Band. In this app, we have important dates and you can view dances for your child to practice for recital. Our studio is under video surveillance 24/7 for the safety and protection of our students, teachers, and dance families.

### **Studio Calendar**

September 14, 2020	Dance Season Begins
October 31, 2020	Studio Closed- Halloween
November 5-6, 2020	Studio Closed- Teacher Conferences
November 8, 2020	Tuition Installment 2 Due
November 26-28, 2020	Studio Closed- Thanksgiving Break
December 1, 2020	Costume Fee Due
December 21, 2020- January 2, 2021	Studio Closed- Winter Break
January 15, 2021	Studio Closed- MLK Day
January 18, 2021	Tuition Installment 3 Due
February 15, 2021	Studio Closed- President's Day
March 15, 2021	Tuition Installment 4 Due (Last tuition payment)
April 3-9, 2021	Studio Closed- Spring Break
April 25, 2021	Studio Picture Day
May 18, 2021	Last Day of Classes
May (TBD)	Dress Rehearsal/Recital