



## STUDIO POLICIES 2018-2019

Thank you for choosing Mainstream Dance Academy. We appreciate your business and we will do everything possible to make dance a wonderful experience for both you and your child. If at any time you have any questions or concerns, please contact the director for assistance.

### Tuition and Fees

Tuition is based on the number of classes provided during the entire dance season, which runs from September through June. It is an annual tuition broken down into monthly installments for convenience. All tuition payments are due the first week of the month.

30 minutes/week	\$50/month
45 minutes/week	\$55/ month
60 minutes/week	\$65/month
75 minutes/week	\$80/month
90 minutes/week	\$90/month
1.75 hours/week	\$105/month
2 hours/week	\$115/month
2.25 hours/week	\$125/month
2.5 hours/week	\$135/month
2.75 hours/week	\$145/month
3 hours/week	\$155/month
3.25 hours/week	\$165/month
3.5 hours/week	\$170/month
3.75 hours/week	\$175/Month
4 hours/week	\$180/month
4.25 hours/week	\$185/month
4.5 hours/week	\$190/month
4.75 hours/week	\$200/month
5.00 hours/week	\$210/month
5.25 hours/week	\$215/month
5.5 hours/week	\$220/month
Unlimited	\$235/month

- There is an annual registration fee of \$25 per dancer, \$35 per family.
- A 10% discount is available for yearly tuition paid in full.
- June tuition is due up front upon registration and is **NOT** refundable after October 31, 2018.
- A late payment fee of \$25 will be assessed after the 8<sup>th</sup> of the month.
- Account balances must be clear before a student may participate in the recital.
- Checks should be made payable to Mainstream Dance Academy. Bills will be emailed home monthly. Receipts are available at your request. There is a \$25 service charge on returned checks.
- If you wish to enroll in auto-pay please fill out an automatic payment form to have your card charged monthly. Auto-payments are ran on the 1<sup>st</sup> of the month.
- All families are required to fill out the Credit Card Authorization form and to have a credit card on



file. Any balances after the 25<sup>th</sup> of the month will be processed with the card on file with the additional \$25.00 late fee. Any cards that come back declined are reason for children to be pulled from class until the balance is paid in full.

- Children will not be allowed to take class if they hold an overdue balance of more than 30 days. If the balance is not paid after 30 days, the balance will go to collections.
- We offer a family discount of 5% off the second child's tuition and 10% off any additional children's tuition.

### **Costume Payments**

**Students participating in the annual recital will require a costume.** The cost of the costume is \$90 per performance class, which is broken down into 3 installments: \$30 due October 1st, \$30 due November 1st, and \$30 due December 1st. Costumes will not be distributed until they are paid in full. **Families are responsible for full payment once the costume has been ordered. No refunds will be given.**

### **Withdrawal**

In the event a student needs to withdraw from class prior to the end of the season, the withdrawal must be submitted in writing 30 days in advance in which your last month's payment will be applied. Refunds are not given for short-term illness or injuries. Long-term absences for illness or injury for 4 weeks or more will be given school credit only. You will still be responsible for the balance of your costume.

Competition team withdrawal is required to give 30 day notice, which you are still responsible for your tuition during those 30 days. You are also still responsible for the balance of the costume and any competition fees that have already been paid for.

### **Absences/Closings**

Regular attendance is very important for dancers to reach their full potential. Make-up classes may be available if your child must miss class. There are no credits, reimbursement, or free tuition granted for absences or cancellations due to weather. **Please check the homepage of our website for closings due to inclement weather. It is up to MDA management to decide whether it is essential to make up these classes.**

### **Recital**

All students taking a performance class are required to attend our end of year recital in June. We do NOT require families to purchase a specific number of recital tickets. We do, however, require each family to sell (or purchase) a half page ad (\$55.00) in our program booklet for the recital.

### **Pick-up and Drop Off**

Please do not leave your child unattended before or after class. Our staff will not be able to monitor your child when she or he is not in the classroom. In the event that you are delayed, your child must wait in the waiting room to be picked up. The studio is not responsible for children who leave the premises.

### **Studio Information**

You will receive monthly emails the first week of each month regarding important studio information. Please refer to these to keep yourself up to date on all information. You can also refer to our studio website ([www.mainstreamdanceacademy.com](http://www.mainstreamdanceacademy.com)). We also use a phone app called Band. Please download. In this app, we have important dates and you can view dances for your child to practice for recital.



## **Schedule**

September 11, 2018	Fall Classes Begin
October 1, 2018	Costume Installment 1 due
October 31, 2018	Studio Closed - Halloween
November 1, 2018	Costume Installment 2 due
November 22-25, 2018	Studio Closed - Thanksgiving Break
December 1, 2018	Costume Installment 3 due
December 22- Jan 3, 2019	Studio Closed - Winter Break
January 21, 2019	Studio Closed - MLK Day
February 18, 2019	Studio Closed - Presidents Day
April 13-April 20, 2018	Studio Closed - Spring Break
May 25-28, 2019	Studio Closed - Memorial Day Weekend

**Picture Days: TBD**

**Dress Rehearsal: TBD**

**Recital: TBD**

